

Oct. 17 1942

Dr. W.A. Plecker
Travelers Bldg.
Richmond Va.

Dear Sir:

I am writing in an effort to assist an employee of mine to secure his birth certificate.

I am enclosing a money order for the fee which I understand must accompany all applications.

The employee name is Leon Day. He was born in Alexandria Va. October 3rd 1916.

His fathers name was Ellis Day, and his mothers maiden name was Hattie Lee.

Thank you for your cooperation.

Very Truly Yours